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Innovative  
Education for  
Decades

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# Prospectus

## 2019-2020



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# Message from HEAD OF HSS

## Welcome to the higher secondary wing of Galaxy Public School!

You have now reached a stage when you have to choose your career judiciously because your whole life depends on the choice you make now. All of you have a passion and a unique personality. Pursue your passion. Explore, question and seek to find outside and within yourself the journey that is best for you.

In this institution, we provide students with an opportunity for collaboration, critical thinking, communication and creativity. These are essential 21st century learning skills that are required in the workplace. No longer one can rely on mere academic grades. Academic grades are important but not enough. Today's learners need to have the ability to learn, unlearn and re-learn. Since the world is changing very fast, it is believed that many jobs that we have today will not exist tomorrow. So, the only way to prepare for the future is by acquiring necessary knowledge and the right skills and attitude to adapt to the rapidly changing environment.

We focus on the complete wellbeing of our students and give due importance to sports, extra-curricular activities and community service.

It is my pleasure to welcome you to this school as you begin a new journey of self-discovery.



**Ms. Reetal Rana, M. Ed. (K.U)**  
Head, GPS Higher Secondary School





# Galaxy Public School; **A BRIEF INTRODUCTION**

Galaxy Public School has been serving the nation for more than 30 years. It has been using an innovative teaching learning approach which matches international trends in education. Our plus two education program started in 2001 when very few educational institutions in the country offered plus two courses. Last year we redefined our plus two management program to meet international standards. We introduced contemporary methods of teaching and upgraded our infrastructure to international levels. Our primary aim has always been to create a workforce which can contribute meaningfully to the management sector. The success of our students spurs us to do even better in the future.







Galaxy Public School is situated at Gyaneshwor which is in the heart of Kathmandu. The school is easily accessible from different parts of the valley. The place is well connected by public transport system. The Plus Two Management wing of Galaxy Public School is managed by board members of Galaxy Public School and Mid Valley International College. The school is headed by the Principal who acts in accordance with the policies framed by a six member apex body called the Governing Body.

The Principal has absolute authority as far as the management of the school is concerned. The school boasts of highly experienced faculty members with enormous industry experience. Comfortable class rooms, a well-equipped library, a computer lab, kitchen labs, a sports arena for sports like futsal, basketball and snooker are some of the highlights of the school.



# School PHILOSOPHY



## 01 Mission

To enable students to become world class management professionals.

## 02 Vision

To provide innovative and holistic education so that our students meet the industry requirements of the future.







### 03 Objectives

- ✔ To enable students to acquire the latest management skills in order to make them competent in the global business environment.
- ✔ To implement value based education and to nurture and drive an individual towards a purposeful life ahead.
- ✔ To bring about holistic development in students.
- ✔ To focus on leadership and entrepreneurship so that students can become self-reliant.
- ✔ To inculcate human values in our students.

### 04 Strategies

- ✔ Implementation of the latest international teaching methods.
- ✔ Provision of the best possible infrastructure to facilitate learning.
- ✔ Provision of guest lectures, analysis of management case studies, activity-based learning and management simulation programs.
- ✔ Collaboration with reputed institutions.
- ✔ Engagement of students in project work, community programs, industrial tours, internship programs which will enhance the soft skills of students.
- ✔ Provision of additional skill driven training programs that are essential in the today's business world.



# About the **+2 MANAGEMENT PROGRAM**



## Subjects Offered

### Grade XI

1. Compulsory English
2. Compulsory Nepali
3. Accountancy
4. Economics
5. Optional Subject (Hotel Management/ Business Studies/ Computer Science)

### Grade XII

1. Compulsory English
2. Accountancy
3. Economics
4. Marketing
5. Optional Subject (Hotel Management/ Business Studies/ Computer Science)

The Higher Secondary School follows the curriculum prescribed by Nepal Education Board.



# Message from the **PROGRAM CO-ORDINATOR**



The young generation's learning domain has changed after digitalization became popular across the globe. The domain of Practical Education has become broader and dynamic. This school is continuously upgrading its facilities to create a work force that is able to meet local as well as global challenges in the field of management. It has adopted contemporary teaching techniques in order to achieve its goals.

Our main focus is to hone the skills of students so that they can survive, succeed and compete in today's harsh competitive world. We have a team of dedicated teaching and non-teaching staff who work tirelessly for the benefit of the students. We provide students with an environment which is conducive to learning.

I welcome you to our school. I am sure you will feel the difference between our school and the rest once you step into our premises.

Jeevan Adhikari  
Program Coordinator

# Strategies for STUDENT DEVELOPMENT



During the two-year course, students will acquire the necessary skills to compete in the world of business. Students will be involved in interesting and innovative projects in addition to the regular curriculum.

## Our approach includes

1. Creating and sustaining a culture that supports the teaching-learning process.
  - ✔ Ensuring that all academic units have a robust form of assessment that generate full information, include some type of student feedback and peer assessment. Teachers will have access to student feedback so that they can adjust their teaching strategies.
2. Strengthening institutional structures that promote pedagogical innovations.
  - ✔ Encouraging faculty members to experiment with new pedagogies (e.g., field-based learning) and new technologies, recognizing the different pedagogies appropriate for different disciplines and programs.
3. Strengthening the educational impact of opportunities and experiences for students.
4. Promoting the health and well-being of students.
  - ✔ Promoting a campus culture in which asking for help is a sign of wisdom and strength.
  - ✔ Ensuring that there are sufficient resources for proactive outreach & intervention and timely availability of services to students experiencing excessive stress or showing evidence of mental health issues.
  - ✔ Ensuring that faculty members, as teachers and advisors, recognize the importance of student health and well-being for learning, academic success, and general success in life.





**Dear Students and Parents,**

I thank you and congratulate you all for choosing Galaxy Public School (Plus Two in Management) for the next two years of your academic journey. I will try to ensure that you get an environment which is conducive to studies. I am sure you will always cherish your days spent in this school.

In this school, we have created a culture that supports teaching in all academic units. All academic units have a robust form of assessment that generates full information, includes student feedback and peer assessment. Classroom learning is based on team work, interaction, simulation and presentation work. We make sure that learning is interesting and enjoyable to students.

We encourage students to experiment with new pedagogies (e.g. field-based learning) and new technologies, recognizing the need of the current generation.

**Mr. Ratindra Singh**  
Head (Academics)



# Academic ACTIVITIES



## Project Work

Modern education lays a lot of emphasis on Project work. Students are given projects which can be done either individually or as a member of a team. When a Group Project is given to students, students are required to submit a report and make a Group. Presentation at the end of their project. Each project carries some marks. Students are required to do at least one Project on every subject in their curriculum.

## Presentation

Being students of management, GPS (+ 2 in Management) believes that future leaders need to have effective soft skills. In order to enhance the communication skills of students, presentations are mandatory in this school. Each student is required to make the presentations on the topics provided by the teachers.

## Counseling

Students face various problems which lead to unusual stress which slows individual growth. To avoid this from happening, the school has a house mentor and a counsellor who help students to overcome their stress. Counselling sessions can be long or short depending on the seriousness of the case.



## Team(Group) Work

Our classes are interactive. Emphasis is given to team work. Activities are given to groups of students who work as teams. Teamwork is essential in our professional life. Without teamwork, business houses cannot achieve their goals. This is why we give so much importance to teamwork.

## Field Visits

We want our students to gain first-hand experience. So we expose them to the practical world. Field visits enable students to observe things from close quarters. They get practical knowledge. This knowledge helps them to relate to the real business world. The theories that students learn in class begin to make sense. Field Visits are usually a single day program. Students are taken to public as well as private organizations. They prepare reports and make presentations within a few days after the visit.

## Community Work

As we are a part of a community, we need to support & contribute to the wellbeing of our community. We teach our students to be responsible members of our society. Our community work includes helping people affected by natural calamities, maintaining cleanliness, campaigning for the preservation of our heritage and the protection of people's rights.

## Industrial Tour

Every year the school takes the students on industrial tours to different places in our country. In an industrial tour, students get an opportunity to visit factories and see for themselves how different products are manufactured. After every visit students are required to submit reports and make presentations on the visit.





### Language Class

The school provides classes on foreign languages since proficiency in foreign languages helps students to have an edge over others. These classes are optional. Only interested students attend these classes.

### Students Initiatives

Development of leadership skills among students has been one of our chief aims from the time the school was established. We strongly support and facilitate any student initiative that is beneficial to students. Our experience tells us that such initiatives have changed the lives of students.

### Regular Guest Lectures

We believe that students must get an opportunity to interact with industry experts in order to learn from their experiences. Students also get to know the skills required by different industries. The school arranges Guest Lectures at regular intervals. Our guests are eminent people from the industry.

### Management Simulation

This is a globally renowned method of teaching management students. A team of students suggests solutions to specific problems faced by a company. The solution is then forwarded to the representatives of the company facing the problems. In a year the school conducts two sessions of management simulation.

### Specific Training Programs

Since the market is dynamic and is always in a state of flux, we cannot only confine ourselves to the fixed curriculum. The school, therefore, organizes short training programs for students to prepare them for the future. These training programs are aimed at improving problem solving skills and technical skills.





## Exposure Program

Our students also participate in different national and international programs. Students of our school are often invited by international organizations to participate in various inter-school competitions held at the international level. Participation in international competitions provides an opportunity to students to interact with students from other countries.



### Dear Students,

I welcome you to Galaxy Public School (Plus Two in Management). In the next two years you will not only attend classes but also take part in activities designed to enhance your leadership skills, communication skills and interpersonal skills.

You will have the opportunity to interact with subject experts, senior officials of big companies and successful entrepreneurs.

I am sure you will carry wonderful memories of this school after you have successfully completed your course.

**Sangam Dahal**

In-charge of ECC & CC

# Admission Process & SCHOLARSHIP SCHEMES

## 01 ELIGIBILITY

Students seeking admission to Galaxy Public School are required to provide their education profile: SEE or equivalent degree with minimum Grade 'B' for Science and Grade 'C' for Management.

## 02 ENTRANCE TESTS

Students must appear for entrance tests on days scheduled by Galaxy Public School. The test comprises objective questions from relevant subjects such as English and General Knowledge.

## 03 INTERVIEW

Short-listed candidates are required to appear for personal interviews after they clear the entrance tests. During the interview, candidates must be accompanied by their parents/ guardians.

## 04 SELECTION

Selection of candidates depends on the total score obtained by candidates in the entrance tests, the interview and the SEE marks.



## Scholarship Schemes

- ☑ GPA 3.95 or above in SEE: Full Scholarship
- ☑ GPA 3.9 in SEE: 75% Scholarship
- ☑ Scholarships are provided on the basis of entrance test results.
- ☑ Scholarships are provided to underprivileged students.
- ☑ Grade XI Board toppers: 100% Scholarship in Tuition Fee in Grade XII
- ☑ Terminal Exams toppers: 100% Scholarship for 3 months
- ☑ Terminal Exams second toppers: 75% Scholarship for 3 months
- ☑ Terminal Exams third toppers: 50% Scholarship for 3 months

(For Terminal Exams Toppers Scholarship, each class needs to have a minimum of 30 students.)



# Academic FACILITIES



## Library

We continuously update our library with new books, magazines and journals which are mostly management related. Apart from that, we also add the books that are necessary for the development of the students in various areas like leadership, soft skills, literature and so on.

Our students can take the book for specific time period and renew the books as per their wish. We have facilitated with the learning area where students can read and have the discussion on the books/ articles or new proposition that are happening in the current market.

## Co-learning center

Co-learning is a new concept in which students share their knowledge with each other. It is very vital in the 21st century. We have a separate section where students can discuss important current issues. They can also share their views on the topics taught in class. Students have a symbiotic relationship in school. Every student learns something from the other students.



## Computer Lab

Our computer lab is equipped with the latest computers. There is a very fast internet connection as well. Instructors are always available during classes in this lab. Students have easy access to the lab for browsing materials necessary for writing reports, making presentations and doing their assignments.



## Cafeteria

Our cafeteria is on the roof top. Besides good food, students can get a panoramic view of the Kathmandu valley. The food served at the cafeteria is hygienic and nutritious. A professional chef is in charge of the cafeteria. Standard menu for breakfast, snacks and main course meal are available here. All our students and members of the staff regularly take their food from our cafeteria.

## Sports

We believe that sports are one of the vital components of an individual's life. It is necessary for team building, positive attitude development, leadership skills and physical growth. The school offers the following sports: table tennis, badminton, futsal, basketball, football and cricket. Tournaments on these sports are held at regular intervals.

## Seminar Hall

Our seminar Hall is very spacious. It can accommodate 300 people at a time. Guest lectures, cultural programs, intra- college competitions etc are conducted here. The hall is equipped with the latest electrical and electronic gadgets.







### Hotel Management Lab

Our Hotel Management Lab meets international standards. Students are groomed at par with hotel management graduates. The lab comprises three sections. In the first section, students learn about service in hotels. In the second section, students learn how to bake bread and cook food items. In the third section, students learn how to manage a bar or a restaurant. Students, who opt for Hotel management, are given extensive practice in all the three sections.

### Transportation

We offer transportation facilities for students. The school has its own fleet of buses operating in the major routes of Kathmandu valley. The system is managed by a team of experienced officials who ensure less travelling time for students.

Our transport service is available within the area enclosed by the Ring Road. School buses are used when students need to go to different places for their school activities.



## Get in Touch !

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